

BOOKMARK

"Perthshire's Book Festival"

Income & Expenditure Accounts - 1 April 2019 to 31 March 2020

2018/19	Income	Restricted	Unrestricted	Total 2019/20
7925.00	Grants, Sponsorship & Donations (see Notes 3 & 4)	4520.00	2818.00	7338.00
1060.00	Membership Subscriptions		1110.00	1110.00
10297.75	Festival and Event ticket sales		11950.00	11950.00
500.00	Raffle and Silent Auction Income		1270.60	1270.60
1469.37	Book Sales & Commissions (see Note 5)		2031.66	2031.66
7.40	Bank Interest Received		9.14	9.14
16.40	Postage		28.40	28.40
	Merchandise Sales		213.00	213.00
21275.92	Total	4520.00	19430.80	23950.80

2018/19	Expenditure	Restricted	Unrestricted	Total 2019/20
385.97	Commissions on Ticket Sales (Pay Pal only in 2019/20)		5.06	5.06
13.92	Postage		61.00	61.00
30.00	Transport & Travel		0.00	0.00
291.98	Insurance		291.98	291.98
1992.00	Venue Costs	2128.00	451.88	2579.88
1007.22	Festival Event Catering		355.06	355.06
459.52	Admin & Stationery		146.52	146.52
1092.75	Printing & Copying	150.00	1242.45	1392.45
1892.20	Advertising and Promotion		1535.00	1535.00
618.00	Banners, Flage & Pop Ups		552.00	552.00
3696.10	Author Fees, Accommodation, Food, Travel & Expenses	1222.00	5126.13	6348.13
922.62	Books		1404.68	1404.68
2608.95	Website		415.00	415.00
	Digital Projector, Lap Top & Laminator		1587.94	1587.94
2460.00	Blairgowrie High School Project (Gannochy Trust)	436.25		436.25
1075.00	Authors in Schools (Drumderg / SSE)	520.00	28.00	548.00
	Donation - Blairgowrie Library		500.00	500.00
18546.23	Total	4456.25	13702.70	18158.95
2729.69	Surplus/(Deficiency)	63.75	5728.10	5791.85

BOOKMARK

"Perthshire's Book Festival"

Balance Sheet as at 31 March 2020

		<u>Restricted</u>	<u>General</u>	<u>Total</u>
8805.88	Funds as at 1 April 2019		11535.57	11535.57
2729.69	Surplus/(Deficiency)	63.75	5728.10	5791.85
11535.57	Funds at 31 March 2020	63.75	17263.67	17327.42
	Represented by:-			
	Assets			
12418.98	Current account			20,010.65
13.59	Deposit account			13.59
-717.00	Prepayment (see note 6)			118.18
-180.00				20,142.42
	Liabilities			
	Subscription and tickets in Advance (see note 7)			2,650.00
	Creditors (see note 8)			165.00
				2,815.00
11535.57	Net assets			17,327.42

B O O K M A R K

"Perthshire's Book Festival"

Notes to the 2019/20 Accounts

1	Income and Expenditure is based on receipt and payments basis.	
2	General Fund Policy Our policy is to maintain 50% of operating costs in general reserves. Restricted Funds arise from grants awarded for specific expenditure Unrestricted Funds may be used at the discretion of the Trustees in the furtherance of the objectives of the Charity	
3	<u>Restricted Funds - Income</u> Perth & Kinross Council - to support the operational aspects of the events Drumderg Wind Farm (SSE) - to support Authors In Schools Gannochy Trust - to support work with Blairgowrie High School Castle Water - to sponsor an Author at the Festival A Proctor Group - to sponsor an Author at the Festival	2500.00 520.00 500.00 500.00 500.00 <hr/> 4520.00
4	Unrestricted Grants and Donations - 9 individuals / organisations	2818.00 <hr/> 2818.00
5	Book Income includes both book sales and commission earned	
6	Prepayment Advance payment - Travel costs for Literary Lunch in June 2020	<hr/> 118.18
7	Prepayment; Receipts in Advance 57 Members paid 2020/21 Subscription in advance of 1 April 2020 52 Tickets for Literary Lunch in June 2020 paid for in advance	570.00 2080.00 <hr/> 2650.00
8	Creditors - Waterstones re books for March 2020 'Meet the Author Event	<hr/> 165.00

The above accounts were approved by the Trustees on 2020

Signed on their behalf by:-

and